

## COVER LETTER SAMPLE

May 19<sup>th</sup> 2022

Dear Dr. House,

I am writing to express my interest in your practice opportunity in Albuquerque. I grew up in Colorado and attended university in New Mexico and have always wanted to settle somewhere in the state. My extended family is in Santa Fe, so your location is ideal for me personally. I also am very interested in Home Hemodialysis and I understand that your practice has a very strong PD program. I have had a lot of exposure to PD as my program director is a Home Hemo champion and I see this treatment option as the future of dialysis whenever possible.

I have attached my resume for your review so you can see my education and professional experience. I think you will find that I have been well-trained and have excellent mentors and peers that I have learned a great deal from. I would like to add that I have been honored with the position of Chief of my fellowship program and have been enjoying the additional leadership responsibilities in addition to my clinical work. I also am a fluent, conversational Spanish speaker which I hope would be a benefit to your practice, as I know that there is a high percentage of native Spanish speakers in Albuquerque and the surrounding communities.

I hope you will consider me for an interview with your practice as I very much would like to speak with you about how I might contribute to your practice's long-term success! I can be reached at my email address or cell phone below at any time.

Sincerely,

Anita Jawbe  
Chief Nephrology Fellow  
Blue University Medical Center  
Email:  
Cell: